

DIRECTIVE

WORKFORCE INVESTMENT ACT

Number: WIAD05-4

Date: September 29, 2005
69:216:jw:9492

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: REPORTING ON SERVICES TO VICTIMS OF HURRICANE KATRINA

EXECUTIVE SUMMARY:

Purpose:

The purpose of this directive is to alert the workforce development community of the need to keep the Employment Development Department (EDD) Workforce Investment Division (WID) Regional Advisors informed about activities and services, planned for or provided to, victims of hurricane Katrina.

Scope:

This directive applies to all Workforce Investment Act (WIA) local areas.

Effective Date:

This directive is effective immediately.

REFERENCES:

None.

STATE-IMPOSED REQUIREMENTS:

This directive contains only State-imposed requirements.

FILING INSTRUCTIONS:

This directive finalizes WIA Draft Directive WIADD-104, issued for comment on September 12, 2005. Retain this directive until further notice.

BACKGROUND:

California is reaching out in cooperation with the Red Cross and the Federal Emergency Management Administration to assist individuals displaced from their homes and their employment due to the hurricane Katrina disaster.

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

POLICY AND PROCEDURES:

The WID Regional Advisors will serve as the single points of contact for information on the employment and training activities being carried out in the Local Workforce Investment Areas (local area). This directive requires each local area to keep its Regional Advisor (or his or her alternate) advised of major items of interest to the State. Information must be provided in writing on a flow basis for the following four priority areas of interest:

1. Major hot-button issues, e.g., 300 evacuees are being transported to the local area tomorrow.
2. Coordination efforts, e.g., meetings planned or held, and the outcomes of meetings.
3. Services planned or delivered.
4. Questions and concerns.

Information provided will be shared with the EDD Director and with the Secretary of the Labor and Workforce Development Agency. Please keep your items brief and write them with this audience in mind.

ACTION:

This directive is effective immediately and should be brought to the attention of staff at all client access points, including those of One-Stop partners and service providers.

INQUIRIES:

If you have any questions, please contact your [Regional Advisor](#) at (916) 654-7799.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division